

Volunteer Role Description

Title	Group Support Volunteer
Volunteer Lead	Community Engagement Coordinator / Team Leader
Location	Dundee
Time Commitment	3 hrs per week, Monday to Friday

Role summary

As a Group Work Support Volunteer you will be working alongside our Group Work Facilitator to help our clients engage with and participate in a variety of recovery groups and activities.

We have a range of group opportunities and would like for you to help shape the delivery of these sessions to the individuals we support.

What will you be doing?

- Supporting the Group Work Facilitator to deliver group sessions (s)
- Promote the groups that are available in the service
- Record attendance as required under the supervision of the facilitator
- Support and encourage individuals to participate in group activities
- Work with the team to identify individuals who would benefit from group sessions
- Ensure that Health and Safety regulations are followed i.e. fire safety and building safety
- Signpost individuals to other services / groups
- Support staff with the preparation and planning of new groups

The skills you will need

- A friendly, positive and approachable manner
- Ability to work with people in a non-judgmental and solution-focused way

- Able to work independently and as part of a diverse team
- Ability to empathise with the challenges faced by the people using our services
- Able to follow instructions and act on own initiative within set boundaries
- IT literacy may be helpful
- Good command of the English Language both verbally and in writing
- Ability to respect and maintain confidentiality
- Lived experience of drug and/or alcohol journey(s) is not required but people who have lived experience are encouraged to apply

What's in it for you?

- Access to relevant training and ongoing role-specific guidance, support and additional learning opportunities throughout your time with us
- Opportunity to use and develop your skills as part of giving back to your local community
- Volunteer alongside a friendly and professional team that makes a real difference to people's lives
- Gain valuable experience and insight into the inner workings of a Community Drug and Alcohol service
- Regular contact and support at every stage of your journey as a volunteer, including an assigned member of staff for supervision and development
- Reimbursement of out of pocket expenses, in accordance with our Volunteer Expenses policy
- An opportunity to feedback about your experience volunteering with us
- Access to We Are With You employee assist programme

Please note that we require you to be a minimum of 18 years of age to be considered for this volunteering role

This role is subject to PVG (Protecting) Vulnerable Groups check at an Enhanced Level