

## CFUV Volunteer Job Description

**JOB TITLE:** CFUV Volunteer Producer (Listen Local)

**SUPERVISOR:** Program Director

**CONTACT:** Coordinator of Volunteers

### **POSITION SUMMARY:**

The CFUV Volunteer Producer role is a very important one at the station! Producers bring diverse, enriching, and dynamic content to CFUV's airwaves.

Listen Local is a weekly 1 hour-long radio program that functions as a 100 mile diet of music, highlighting and amplifying artists from Victoria & Vancouver Island – the traditional unceded territories of the Coast Salish People, specifically the Songhees & WSANEC Nations. The producer of Listen Local will provide enrichment content for their listeners and promote upcoming local music events. The program may also include live/pre-recorded interviews and live performances at the discretion of the Program & Music Directors.

### **RESPONSIBILITIES:**

- Host a 1 hour music program which follows program description and CRTC requirements.

### **OTHER DUTIES, WHERE POSSIBLE:**

- Assist in covering and previewing upcoming festivals and events.
- Assist with social media promotion of Listen Local.

### **QUALIFICATIONS:**

- Must be a CFUV on-air trained volunteer in good standing.
- Preference will be given to students.

### **TRAINING:**

Training will be provided by staff. Volunteer Producers must attend at least one programmer workshop, to be offered each semester.

**JOB LOCATION ON-CAMPUS:** CFUV 101.9 FM, Student Union Building, RM B006.

### **TIME COMMITMENT:**

- 2 hours regular commitment per week, with flexibility for holidays and time away.

All volunteer positions are filled on a semester basis; volunteers are welcome to reapply for the position, but should understand that they will be re-posted at the beginning of each semester

Please get in contact with our Coordinator of Volunteers at [volunteer@cfuv.ca](mailto:volunteer@cfuv.ca) if you're interested in this position.