

Volunteer Position Description

Volunteer Position Title	Natural Ice Rink Program Volunteer
Estimated Hours	Ranging from 3-7 hours per week, Varies depending on the weather
Employee Group	Volunteer
Department	Community Services
Division	Parks, Forestry and Environment
Section	Parks Operations
Reports To	Community Development Assistant, Parks Operations
Location(s)	Various
Date Revised	2023/11/24

PURPOSE

Parks Operations, in cooperation with volunteer residents from the neighbourhood or community, operates the Natural Ice Rink Program which provides pleasure skating in local parks. The objectives of the Natural Ice Rink Program are to encourage volunteer participation in the provision of outdoor recreation opportunities in the City of Mississauga and provide safe and well-equipped natural ice rinks for the purpose of unscheduled skating opportunities.

KEY RESPONSIBILITIES

- Responsible for rink maintenance that includes flooding, snow removal, Ice maintenance related duties as required.
- Maintaining inventory of all equipment (ie. Shovels, hoses, etc.), ensuring all items are secured and safe in rink maintenance hut.
- Logging volunteer hours on Better Impact volunteer software.
- Communicate and coordinate with fellow volunteers at your rink location.
- Reporting any problems with the rink maintenance huts, equipment, water access or rink safety concerns by calling Mississauga's Customer Contact Centre by dialing 3-1-1.

WORKING CONDITIONS

- Working in an outdoor environment in the winter weather.
 - Working on slippery icy surfaces.
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ELIGIBILITY TO APPLY

- Prospective volunteer must be 14 years of age or older on the date of the first shift.
- Volunteer offer is conditional upon the volunteer completing the following;
 - Volunteering Terms and Conditions (Form 2754)
 - Record of Offences Declaration
 - City of Mississauga Volunteer Orientation
 - If applicable, the Terms and Conditions for Support Workers – Volunteer Engagement (Form 2992)

POSITION REQUIREMENTS

- Attendance at training sessions and/or meetings is mandatory.
 - Previous experience is an asset to the role but not a mandatory requirement.
 - Availability for a minimum of 1 hour per shift.
 - Full seasonal commitment to the volunteer role from mid-December to mid-March (weather dependent).
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We thank all who apply; however, only those candidates selected to proceed to the next stage of the recruitment process will be contacted.

Applicants who wish to familiarise themselves with the following forms and publications can access them on the 'Volunteer Forms and Publications' web page on www.mississauga.ca/volunteer:

- City of Mississauga Statement of Commitment
 - Volunteering Terms and Conditions (Form 2754)
 - Terms and Conditions for Support Workers – Volunteer Engagement (Form 2992)
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The City of Mississauga is committed to fostering an equitable, accessible, and inclusive volunteering environment, and exercises due diligence to comply with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the [Ontario Human Rights Code](#). Where an applicant is selected to participate in any stage of the recruitment, selection, and/or assessment process, the City welcomes the participation of support persons/workers arranged by the applicant to provide necessary assistance with any physical disabilities and/or neurodivergence. Applicants are encouraged to inform the staff who invite them for any stage of the recruitment process of any accommodation needs.

All personal information is collected under the authority of the [Municipal Freedom of Information and Protection of Privacy Act](#).
