

VOLUNTEER TITLE: Repair Hub Fixer
VOLUNTEER HOURS: 6 hours total
EMPLOYEE GROUP: Volunteer
DEPARTMENT: Community Services
DIVISION: Libraries
SECTION: Library Facilities & Operations
REPORTS TO: Volunteer Coordinator
LOCATIONS: Malton Library
DATE REVISED: 2023/09/06

VOLUNTEER REQUIREMENTS

- Must be 18 years of age or older.
- Technical experience repairing bicycles, household items, appliances, jewellery, electronics, and/or clothing
- Volunteers must bring their own set of tools for repairs
- Volunteer offer is conditional upon acceptable receipt of a Record of Offences Declaration.
- Previous experience in community engagement is an asset
- Attendance at a training session and/or meetings is mandatory

PRIMARY FUNCTION

The successful candidate will volunteer at a repair hub event hosted in a Mississauga Library. The successful volunteer candidate will assist and potentially teach event attendees how to repair everyday items such as bicycles, household items, appliances, jewellery, electronics, and/or clothing.

JOB RESPONSIBILITIES

- Attend a repair hub event/s at a designated Mississauga Library location, and a one hour orientation session, a week prior.
- Willingness to teach event attendees how to repair everyday items.
- Interest in helping the community and supporting a circular economy.
- Demonstrate the characteristics of a City of Mississauga volunteer; be courteous and respectful when interacting with City staff, fellow volunteers, and the public at all times.

We thank all who apply, however, only those candidates selected for an interview will be contacted.

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We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario *Human Rights Code*, the City of Mississauga will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in

the recruitment, selection and/or assessment process, please inform City Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. All personal information is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*.

