



2019 Bendigo TAFE Bendigo Easter Festival Volunteer

What is the Bendigo TAFE Bendigo Easter Festival?

The 2019 Bendigo TAFE Bendigo Easter Festival is Australia's oldest ongoing cultural festival, this year marking its 149th year. A much loved favourite of locals and visitors alike the festival offers a spectacular long weekend of fun and entertainment for all, including parades, children's activities, carnival rides, traditional cultural experiences, fireworks, markets, food, wine and music. Bendigo's Chinese heritage and culture is highlighted as tens of thousands line the streets for the Bendigo Advertiser Gala Parade featuring the world's longest Imperial Dragon, Sun Loong. This year he will be joined by the new dragon Dai Gum Loong.

What is it to be a Bendigo TAFE Bendigo Easter Festival Volunteer?

Volunteers have the ability to choose from a number of roles during the festival including (but not limited to);

- Assisting with free children's activities in Rosalind Park (i.e. lantern making workshops, circus activities, Easter egg hunt and more)
- Roving through Rosalind Park providing programs, directions and general festival information to patrons
- Keeping the festival site 'spic and span'
- Assisting the entertainment coordinator

More information will be provided about each role and the duties required at a pre festival interview.

Volunteer Role:

1. To facilitate and assist activity coordinator/staff member with the specific activity
2. To ensure all participants enjoy their creative experience.
3. To demonstrate how to undertake each activity.
4. To assist the activity coordinator/staff member on each of the days if they require any assistance.
5. To maintain supply levels so that participants can undertake the activity.

Location:

- Each of the activities are situated throughout the Rosiland Park precinct

Volunteer Attributes:

- Experience in customer service (not essential)
- Interpersonal skills, especially in communicating with children and families
- Fun, outgoing, friendly, cooperative and able to use initiative
- Commitment to ensuring the safety of festival attendees in an unusual environment
- Ability to volunteer as part of a highly committed and vibrant team

Duties:

- Report to Volunteer Coordinator prior to commencement on site
- Welcome and assist visitors to engage in all aspects of the activity
- Assist with the set-up, and pack down of equipment as required



April 19-22, 2019

- Direct visitors around all festival activities
- Warden Duties as part of the emergency process
- Observe Occupational Health and Safety standards at all times
- Be alert to potential hazards within the event precincts and report any concerns to the Volunteer Hub
- Record all concerns, documents, observations etc. on the form provided at the Volunteer Hub for review purposes

Interview / Training:

- Once your application is submitted you will be contacted to arrange a interview time
- A pre-event information briefing and training session to be attended (details given after your interview)

Personal Protective Equipment Provided:

- Vest
- Hat/sunscreen/water
- Long sleeve t-shirt

Times Required:

DAYS	FRIDAY	SATURDAY	SUNDAY
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- Shifts are generally 3-4 hours long

Other Information

A uniform will be supplied and it is expected to be worn during the event. To complement the uniform it is strongly suggested to wear dark pants.

Signing in and out:

- Report to the Volunteer Hub at the Capital Theatre on arrival and complete sign in procedures
- Report to the Volunteer Hub on completion of duties for the day and complete sign out procedures

IMPORTANT NOTICE:

Mandatory Requirement - Working With Children Check

In 2006, the Victorian Government introduced a new checking system to help protect children under 18 years of age from physical or sexual harm. The Working with Children (WWC) Check creates a mandatory minimum checking standard across Victoria. The WWC Check helps to keep children safe by preventing those who pose a risk to the safety of children from working with them, in either paid or volunteer work.

Some roles for the Bendigo Easter Festival are specifically linked with working with children and so a WWC Check will be required. To apply for your WWC Check please contact your local Australia Post outlet for the appropriate application form.

There is no cost to you as it is free for volunteers.
For further information, please visit website: www.justice.vic.gov.au/workingwithchildren

Note: Position Description may be subject to change