

Parent/Guardian Consent for an Under 18 (over 14)

Hello

I am pleased to consider a volunteer position for your child at Jersey Hospice Care.

Under 18s bring a passion, enthusiasm and skill set we love to have around. We are as keen to learn from them as they learn from us. We want to keep all our volunteers safe so and have clear policies around under 18 Volunteers and vulnerable adults. Your child will need to attend an arranged Induction with Hospice staff - we encourage you to attend this induction with your child. By signing this letter you are happy with the policies set out below. Please complete the section below of this letter to grant permission for your child to carry out voluntary work and hand it in to the Charity shop Manager.

Should you have any queries or concerns relating to the above, please do not hesitate to contact me.

We hope to welcome another great young volunteer to Jersey Hospice Care soon.

Yours sincerely

Lorraine Fulton
Volunteer Manager

I (full name of parent/guardian) _____

of (address) _____

I have discussed safeguarding with my child. I agree to give my permission for (full name of child) _____ to participate in voluntary work at Jersey Hospice Care.

I do / do not give permission for my child to have his/her photo taken by Jersey Hospice Care staff or volunteers for marketing purpose's while volunteering for Jersey Hospice Care.

(Please delete as applicable)

Signed ----- Date -----

Important notice.

SAFEGUARDING

Charity Shop Child Protection Guidelines and vulnerable adults

Child protection is almost a misnomer. It is essentially about protecting anyone who has contact with children which includes every employee, student and volunteer. With the concern surrounding child protection reaching an all-time high, it is sensible to ensure that employees and volunteers know what to do if they are working with or in contact with under 18's or vulnerable adults, in a way that does not put them at risk.

When working with 18's and vulnerable adults, the protocol below should be followed:

- Stay in the public view at all times. Being alone with a child leaves employees, volunteers and students open to accusations from worried parents;
- Try to maintain minimum physical contact (e.g., do not comfort the child by hugging them, picking them up etc.) Taking their hand to lead them should be the only form of contact, if it is necessary. A child may innocently say 'he touched me' without any understanding of how a concerned adult is likely to interpret this statement;
- Under 18's should not be left alone in staff only areas with adult volunteers who have not been DBS checked. This procedure helps reduce the chance of misunderstandings and accusations.
- A staff member of Hospice charity shop staff should be aware at all times where Under 18's and vulnerable adults are and who they are with.

These basic guidelines should not take up any extra time – Under 18's and vulnerable adults should have opportunities to gain experience and have fun volunteering , but it should ensure that anyone coming into contact with a child (who is already likely to be upset) does not create a situation where allegations can be made and not refuted. Contact Anne- Marie or Julie (charity shop managers) or Loraine if you have any concerns

Photo Policy:

Unless prior written permission has been given by the parents we advise that no one takes photographs of children and vulnerable adults.