



## ***Student Work Placement Application Checklist***

***Before you start to fill in the application form, this is the information you will need;***

- ✓ ***Your name and contact details***
- ✓ ***The name of your emergency contact and their details***
- ✓ ***Introduction – tell us about yourself***
- ✓ ***The type of placement you are seeking***
- ✓ ***Which area you would like to work in?***
- ✓ ***You will be asked, why you have chosen this area?***
- ✓ ***What do you hope to achieve from this experience?***
- ✓ ***What type of career are you interested in?***
- ✓ ***Your preferred placement start date***
- ✓ ***Student ID***
- ✓ ***Covid-19 certificate showing you are fully vaccinated***
- ✓ ***Resume (optional)***
- ✓ ***Name of your Careers Adviser or Teacher and their contact details including email address***