LONDON MUSEUM

Volunteer Role Description

Role Title:	Collections Online Digital Volunteer
Role Purpose:	To assist with the approval of accessibility text for collections images.
Role Description:	As a Collections Online Digital Volunteer, you will support with the goal of making the London Museum's collection more accessible for vision impaired users. We have over 156,000 assets, all of which have Alt Text to ensure our collection is accessible to all our users. The role involves: • Checking online collections images and making sure the accessibility texts used to describe collections images are accurate.
Role Reports To:	Digital Assets Management Owner/Digital Solution Architect
Where:	Remote (including training)
When:	Schedules are completely flexible! This volunteer activity can be completed at a time that suits you. Introductory session: Wednesday 13th May, 5-6pm Induction and training: Wednesday 3rd June, 5-6pm It is expected that you attend the introductory session and training to fulfil this role effectively. **If you are unable to make these dates, please get in touch before the application deadline.**
Duration:	Project timeline is initially 6 months
Requirements:	Previous experience of working or volunteering in a museum is not required, and we do not need you to have any academic qualifications. To get the most from this role, you should have: • Have some knowledge of using a web browser. • Confidence working on a laptop. • An interest in photography. • Attention to detail. • Ability to undertake repetitive tasks.

	Suitable for volunteers aged 18+
Our commitment to you:	This is an opportunity to gain skills and experience working with a large number of museum digital assets, contributing to the museum's commitment to accessibility within our online collection. The museum will: • Provide an induction and the training needed for this role. • Provide guidance and support while volunteering. London Museum is committed to equal opportunities and the establishment of a diverse workforce.
Why We Want You:	As part of the museum's commitment to making our collection accessible to all, we are auditing the quality of our accessibility text, used to describe imagery to our vision impaired users. This is part of a drive to improve the experience of all users to our collections online.
For more information contact:	GAllwood-Bebbington@londonmuseum.org.uk