



Project Title:	Resource Recovery & Education Volunteer (RREV) Program
Role Title:	Litter Controller
Directorate:	Presentation and Assets
Unit:	Resource Recovery and Education
Days Required:	Weekdays or Weekends (excluding public holidays)
Time Required:	1-2 hours (Depending on litter clean-up area)
Frequency of Attendance:	Negotiable

Unit Description:

The Resource Recovery and Education Unit sits within the Presentation and Assets Directorate and plays a key role in the presentation of the City and the provision of waste related services. The unit responsibilities include, but not limited to, responsible city cleaning, garbage/recycling collection and processing, urban drainage clearance, operation of landfill and transfer stations.

In addition to providing waste services and regulations, the unit frequently provide advice and education to encourage people to dispose/ recycle their waste responsibly. RREV program aims to provide community education services about disposal of waste in the three-bin system, resource recovery and litter reduction.

Project Background:

The project is designed to contribute to the council’s vision of creating the world’s most liveable community. It aims to reflect on the council's value of *inclusion and consultation* by improving the participation and interaction with the local community on disposal of waste in the three-bin system, resource recovery and litter reduction. It welcomes community ideas in the decision- making process for kerbside waste collection service.

The project contributes to Goal 1 (*Lead and govern for all*) and Goal 2 (*Wellbeing and fairness*) of the City’s Community Plan 2017- 2021 by providing volunteers with the opportunity to:

- promote sustainable habits to minimise household waste to improve the public health and wellbeing
- be a part of a team and make friends
- learn new skills and share expertise in resource recovery and education
- share knowledge and ideas on resource recovery and waste reduction
- come together for social and learning purposes

The project aims to achieve the One Planet Living Framework principle- *Zero Waste* by educating and promoting awareness to encourage people to dispose of/ recycle waste responsibly. It also contributes to the principle: *Culture & Community* by a high rate of community involvement through the volunteering group to take actions in reducing waste and creating a healthy and sustainable city.

The project also aligns with Objective 4: *Reduce and divert food waste from the landfill* of Food System Strategy 2020-30 by implementing the food waste educational opportunities for the community members and local businesses.

Litter Controller Position Objective:

To provide an opportunity for volunteers to keep the city clean by picking up litter along certain council properties.

To provide a way for environmentally conscious citizens to make a personal contribution to a cleaner municipal environment.

Position Description:

City of Greater Bendigo is working daily to keep the city appealing and beautiful. But we need you to play your part as a community to clean areas which needs continuous maintenance. Litter clean-up event is a great way to make a difference for our surrounding environment.

Volunteers will be a part of regular litter clean-up event organized by the RR&E Unit. Volunteers must only be a part of clean-up events organized by the City. Unsupervised clean-up events will not be supported by the City.

Key Responsibilities:

- To collect litter from the locations agreed with the Volunteer Coordinator (activity limited to certain council properties).
- Pick up litter only from an agreed location and sort it into two different categories: recyclables and non-recyclables.
- Report any council property requiring maintenance to the Volunteer Coordinator.
- Record litter-collection data and share it with the Volunteer Coordinator.
- Record and report hazards along the way of litter clean-up.

This position may involve:

- Walking or working on uneven, slippery ground
- Working in dusty environment
- Working near broken glass or sharp objects
- Lifting, carrying, bending, kneeling, swinging tools etc
- Working in hot, cold or wet weather
- Working near biting or stinging animals

What you will gain from this position:

- Stay fit and get some good exercise while cleaning the environment.
- Make friends with like-minded people.
- Help the local economy by cleaning Bendigo which will attract tourists.
- Opportunity to ask for a reference after 20 hours of volunteer work.
- Join a motivated team and learn more about resource recovery and waste education.

Skills and Knowledge:

- Comfortable working with light equipment.
- Some knowledge of recyclable and non- recyclable materials (Desirable).
- Experience working under minimum or no supervision (Desirable).
- Commitment to monthly waste education training provided by RR&E Officer.
- Passion for resource recovery and litter reduction.
- Excellent verbal and written communication skills.
- Ability to work in team environment.
- Ability to read and comprehend the information provided by the Volunteer Coordinator.

Other Requirements:

- Must attend orientation training
- Must read and understand Safety documents provided during orientation training.
- Police Check
- Driver's License (if driving to a location)
- Working with Children Check- Volunteer
- Access to a Smartphone.

Additional Information:

- Volunteers can only attend litter clean-up session organised by the RR&E Unit.
- Volunteers below the age of 16 need to provide parental consent.
- Volunteers must understand and implement Occupational Health and Safety practices while on duty.
- Volunteers must read and comply with City Policies and Procedures located in myimpact page.
- Volunteers must complete COVID safety training and obtain COVID safety badge located in myimpact page.
- Volunteers are expected to dress in appropriate attire (clean full cover clothing, free of holes/tears, or any inappropriate signs/logos).
- Volunteers must wear High Visibility Safety Vest supplied by the Volunteer Coordinator.
- Volunteers must wear closed toe shoes, sunhat, sunscreen lotion, and bug repellent.
- Volunteers can be provided with a permit (if required) to park their car in a designated area whilst they are acting in their role as a volunteer.
- Volunteers organising their own unsupervised clean-up events will not be covered under the City Volunteer Insurance.

AUTHORITIES:

VOLUNTEER SIGNATURE: _____ DATE: __/__/__

COORDINATOR SIGNATURE: _____ DATE: __/__/__