

# HBSPCA Volunteer Position



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**POSITION:** Pet Product Donation Sorting & Laundry Support

**SHIFTS AVAILABLE:** Monday to Friday Shifts available  
8am-11am, 11am-3pm, 3pm-7pm

**LOCATION:** 245 Dartnall Road

*Join us in making a difference for animals in need and their human companions!*

## **Role Overview**

As a Pet Product Donation Volunteer, you will have the opportunity to make a positive impact in our community. Your responsibilities will include sorting and distributing all of the product donations that are generously donated to our Pet Thrift Shop. Through your efforts in sorting our products, you will contribute to enhancing the store displays our Pet Thrift Shop!

This role will play a critical role in accepting and sorting donations from the public and corporations and helping us maintain a friendly, organized, and clean atmosphere in the store. **Above everything else, this role must take pride in the work they do** – every dollar earned from our Thrift Operations helps us serve more animals in need of our support.

This role will also include ensuring all items are laundered in our machines on site to ensure our furry friends have the ultimate cleanliness and freshest beds, blankets and linens.

## **Qualifications**

We're looking for volunteers to commit to at least one shift per week. It's also important to note that volunteers in this role must have the physical ability to lift and move heavy objects (up to 50 lbs). Your willingness to work in a team environment and adapt to changing tasks and priorities is highly appreciated.

## **Responsibilities**

Your responsibilities will include sorting and process donations from the public and corporations as well as laundering in our onsite machines.

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## **Training**

At HBSPCA, we provide on-the-job training and orientation to familiarize volunteers with our mission, values, and policies.