



Foster Job Description

Bottle Baby Kitten Foster Volunteer

Position Description:

During kitten season, roughly March-December, we become overrun with orphaned kittens in need of foster care. The most vulnerable of these kittens, are neonatal kittens ages 4 weeks and under. Bottle babies require special care and attention and are a longer time commitment, usually 8 weeks. Kittens this young need to be fed every 2-4 hours, stimulated to urinate/defecate, and need to be kept warm, all the things momma cats usually do.

Kittens return to the shelter for weight checks and booster vaccines every 2 weeks until they reach 1.5-2 pounds and are then able to be scheduled for their spay/neuter surgeries and put up for adoption.

Bottle Baby fosters require training with the foster team prior to taking home their kittens to ensure they are set up for success.

Meeting the PRC Mission:

Volunteers in this role help support the PRC mission, goals, and strategic initiatives by caring for our most vulnerable population until they are ready for adoption.

Duties and Responsibilities:

- Meet Mission & Vision of PRC.
- Comply with all PRC policies and procedures, including a high standard of dependability for promptness and attendance.
- Provide a safe and comfortable home for the pet to live in.
- Feed, socialize, groom, train, and provide medication as directed by PRC staff.
- Bring to PRC for all scheduled medical appointments.
- Provide PRC with regular updates and photos to share with potential adopters.
- Provide positive reinforcement techniques.
- Provide positive human interaction – petting, brushing, love.
- Observe animal's health and behavior and communicate any changes or concerns to the foster team.
- Report on animal's condition to Foster Staff.
- Monitor and respond to emails and communication from Foster Staff in a prompt manner.

Qualifications:

- Must be 18 years of age or older.
- Able to provide a safe, loving, and stable environment.

- Ability to provide care to an animal.
- Ability to separate foster pets from other animals as needed.
- Able to transport the animal to and from the shelter as needed.
- Willing and able to administer medications and treatments as directed by PRC foster team and medical staff.
- Self-motivated and able to make appropriate judgment calls.
- Willing to maintain communication with the Foster Staff and ask questions when needed.
- Possesses good communication skills.
- Basic knowledge of computers including e-mail, printing, and video communication.
- Has been trained on bottle baby care by the foster team and/or has past experience with bottle feeding kittens.

Expected Hours of Service:

This position is an off-site/remote position. Hours will be based on type of animal, age, and training required.

Reports to:

Foster Coordinators

Benefits:

- Remote and in your own home
- Assisting in keeping pets out of the shelter's population
- Lots of kitten snuggles.